

Appendix G – Invoice Template, On-Bill Financed Projects

Contractors may use any invoice format as long as required items are included. **All items are required except those in grey.**

CONTRACTOR INFO: [Company Name] [Street Address] [City, ST, Zip Code] [Phone] [Email]	INVOICE INFO: [Invoice #] [Invoice Date]	INVOICE TO: [Customer Name] [Street Address] [City, ST, Zip Code] [Phone]	INSTALL SITE: <i>If different from invoice</i> [SCP Customer Name] [Street Address] [City, ST, Zip Code]	PAYMENT TERMS: [Terms]	DUE DATE: [Invoice due date]
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INCENTIVIZED PRODUCT

*Find the order number
in emails from
advancedenergycenter
@sonomacleanpower.
org*

ORDER #	MAKE	MODEL #	UNIT	CARE/FERA INCENTIVE	BAYREN HOME+ INCENTIVE	VENDOR INCENTIVE	SCP INCENTIVE	INSTALLATION/ LABOR	LINE TOTAL
Order #	Text	Product	\$Amount	\$Amount	\$Amount	\$Amount	\$Amount	\$Amount	\$Amount
Order #	Text	Product	\$Amount	\$Amount	\$Amount	\$Amount	\$Amount	\$Amount	\$Amount

ANCILLARY MATERIALS *Ancillary materials are expenses necessary to install the incentivized product(s), for example a new subpanel*

ORDER #	ANCILLARY MATERIAL	QUANTITY	MATERIAL DESCRIPTION	UNIT PRICE	LINE TOTAL
Number	Product	Number	Product description	\$Amount	\$Amount
Number	Product	Number	Product description	\$Amount	\$Amount
Number	Product	Number	Product description	\$Amount	\$Amount

OTHER MATERIALS

This includes any costs related to the project that are not Incentivized Products or Ancillary Materials

These costs will not be included in your financed total. Note you will receive a separate repayment term sheet from Sonoma Clean Power

ORDER #	ANCILLARY MATERIAL	QUANTITY	EXPENSE DESCRIPTION	LABOR/UNIT PRICE	LINE TOTAL
Number	Product	Number	Product description	\$Amount	\$Amount
Number	Product	Number	Product description	\$Amount	\$Amount
Number	Product	Number	Product description	\$Amount	\$Amount

Total Incentives	
Subtotal	
Sales Tax	
Customer Deposits and or Progress Payments received by Contractor	
Total Due from SCP (Financed Amount)	
Total Due from Customer	